



## Wes Daniels Design Award

### Application Guidelines

Deadline: January 15, 2018 at 5pm

#### Introduction

The Wes Daniels Design Award was created by Neptune Theatre in cooperation with Theatre Nova Scotia to honour the artistic spirit of the late props builder and set designer Wes Daniels, a gifted artist who was a long time employee of Neptune Theatre.

The annual award (**up to \$1,000**) is intended to provide a matching financial gift to a professional theatre company to subsidize, for a given production, the cost of hiring an emerging professional who has demonstrated a strong artistic sensibility in the field of theatre design. By providing a subsidy towards a designer's fee, the award will honour Wes, his work and his mentoring spirit.

#### Goals of the Award

The award will:

1. Provide an opportunity for a set, costume, projection, sound or lighting designer to expand their craft and their portfolio.
2. Support the designer in building new working relationships with companies committed to producing a fully considered design.
3. Allow for the designer to dedicate additional time to their work at the conceptual stage of the production.
4. Assist professional theatre companies to hire a designer

#### Eligibility

1. Your organization is a member in good standing with Theatre Nova Scotia.
2. Your organization has been involved in producing theatre for at least two years.
3. Your organization agrees to engage a designer in set, costume, properties, lighting, projection or sound who has between two and ten years of experience in their chosen field, and who has experience designing at least one theatrical work that has been presented and produced by a theatre company.
4. Your organization demonstrates the ability to provide a matching financial commitment (**up to \$1,000**) with all funds used towards a designer's fee.
5. In-kind contributions, in the form of artistic, administrative or technical support, may only constitute 25% of the total budget.
6. Your application must be received and/or postmarked by the deadline
7. Incomplete applications are ineligible.



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#### Application Checklist

Please submit the following sections:

Section 1: Completed and Signed Application Form

Section 2: Applicant background (250 words). In this section, include a short biography of principal artistic members, and a brief description of recent projects that have been undertaken by the company

Section 3: Designer background (250 words). In this section, include a short biography and a brief description of projects the designer has recently undertaken.

Section 4: Project Description (500 words). In this section, include a description of the intended project the designer will be involved in. The description should address the technical support that will be made available to the designer in order to complete the work.

Section 5: Project Impact (500 words). In this section, outline how the award will making a meaningful contribution to your intended project, keeping in mind the goals of the award.

Section 6: Project Schedule. In this section, provide an overview of your project timelines and include proposed dates in as much detail as possible.

Section 7: Project Budget (Please use Provided Excel Form). Include all expenses associated with the project. The Budget should show a total matching contribution from the applicant. Please indicate which elements are confirmed with an asterisk.

#### Award Conditions

1. The successful applicant must sign an award agreement between the Neptune Theatre and the applicant.
2. The successful applicant must complete and submit a final report and budget to Theatre NS thirty days after the end of the production. The final report must indicate how the organization matched the award.
3. The applicant will receive 50% of the award upon signing of the agreement. The applicant will receive 50% of the award upon submission of the final report.
4. The decision to grant this annual award is at the discretion of Neptune Theatre.



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#### Application Instructions

1. If applying by email:
  - i. Section 1: Attach completed and signed Word Application Form
  - ii. Sections 2-6 may be submitted as a single Word or PDF file, or as separate files.
  - iii. Section 7: Attach the completed Excel Form
  - iv. Please clearly label all files.
2. If applying by mail/in person:
  - i. Section 1: Complete and signed Word Application Form
  - ii. Sections 2-6: Please number pages accordingly.
  - iii. Section 7: Include the completed Excel Form.
  - iv. Please clearly label all documents

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Completed Applications must be received and/or postmarked by January 15 at 5pm.  
Late Applications are NOT accepted.

By email to [theatrens@theatrens.ca](mailto:theatrens@theatrens.ca)

OR

By Mail OR hand delivered to our office:

Theatre Nova Scotia  
1113 Marginal Road  
Halifax, NS  
B3H 4P7